

ADMINISTRATORS COUNCIL  
Meeting of Tuesday, February 6, 2024  
Minutes

1. Attendance. Chancellor Lui Hokoana convened the meeting of the Administrators Council at 9:30 a.m. Participating in the meeting were: Jim Cusik; Vice Chancellor Kahele Dukelow; T. Karen Hanada; Interim Vice Chancellor Kulamanu Ishihara; Wendy Meldrum; Kilohana Miller; Brian Moto; Dean Laura Nagle (via Zoom); and Vice Chancellor David Tamanaha.
2. Enrollment. Kulamanu Ishihara, Wendy Meldrum, and Jim Cusik discussed enrollment targets and strategies, WSCUC recommendations, and enrollment data sets. Target #1: Maintain previous headcount numbers of Fall and Spring enrollment. Target #2: Meet enrollment goals for specific target populations. Enrollment strategies for 2023-2024 included: campus tours and information sessions; job fairs; open house; on-campus employment opportunities; application days and registration support. The enrollment target for Fall 2024 is a 3% increase. Karen Hanada discussed noncredit enrollment data.
3. Maui United Way. MUW will be relocated into the old Chancellor's office in Kūpa'a.
4. FEMA and Red Cross. FEMA, Red Cross, and SBA representatives will be on campus on Thursday, along with the Governor and Mayor.
5. Hiring. The Council discussed hiring procedure for the Vice Chancellor of Student Affairs position.
6. Molokai Education Center. The Council discussed the status of expansion plans.
7. Advanced Manufacturing. Legislators have expressed interest in advanced manufacturing.
8. FYE. Kulamanu Ishihara proposed changes to First Year Experience, including offering a class that will require funding.
9. FAFSA. The US Department of Education is experiencing delays in processing FAFSA applications.
10. Early College. Kulamanu Ishihara discussed proposed minimum age requirements for Early College. The Council discussed the status of a draft agreement with the DOE.
11. MFIC. Karen Hanada discussed the filling of the machinery technician position.
12. Molokai Farm. A community survey is being arranged. Water and septic improvements are required for the property. A plan for the Farm will be developed.
13. Biennium Budget. David Tamanaha said that the Biennium Budget should reflect department program reviews. Chancellor Hokoana said that budgets should also consider the UHMC strategic plan. Some new initiatives, such as teacher pathways or advanced manufacturing, may be proposed by other stakeholders. David asked that administrators be prepared to discuss the Biennium Budget on February 21.
14. Adjournment. The meeting was concluded at 10:55 a.m.